

Guidelines for Application of Qualification Recognition as Port Facility Security Officer

Application for qualification recognition as a Port Facility Security Officer (PFSO) should be made in accordance with the following requirements and procedures.

Training/Experience Requirements

Applicants should :-

(i) have satisfactorily completed the PFSO training course and obtained the certificate issued by the local approved PFSO training course providers or overseas providers approved by the respective SOLAS Contracting Governments; and

(ii) have been in service as a PFSO or Deputy PFSO of a designated port facility for at least 12 months in the preceding 5-year period.

Application Procedures

Applications should be submitted in writing to the Director of Marine, for the attention of Port Security Administration Section, together with the supporting documents listed below.

Operators of designated port facilities may also apply on behalf of their staff with their consensus.

Supporting Documents

- (i) a photo copy of the course certificate;
- (ii) a photo copy of the applicant's identity document; and
- (iii) proof of relevant experience issued by the operator of designated port facility where the applicant worked for, if applicable.

Assessment

All applicants will be verified with records kept by the Marine Department.

Verification with the applicant's employer on working experience will be conducted as and when required.

Issue of Documentary Proof

Successful applicants will be issued with a letter certifying their qualification as a PFSO.

Validity

The qualification recognition would have a validity of 5 years. The validity could be extended when accompanied with evidence showing that the applicant has been in service as a PFSO or Deputy PFSO of a designated port facility for at least 12 months within the 5-year period immediately preceding the expiry date indicated on the letter.

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